

RFP# 2900-2019			
Program	Section & Page #	Questions	Responses
Budget	pg 28	The RFP states "Milwaukee County Pretrial Information Services Information System Support - ongoing software and database development. IT support for database and system user. Server and equipment support. (See Section 9.6(D) below). " It does not appear there is associated information in Section 9.6(D). Is this information provided elsewhere? Please clarify what kind of expenses would be associated with ePretrial for each program?	The vendor is not required to budget money to support the Milwaukee County Pretrial Services Information System (ePretrial).
Budget	9.6(A) pg 27	Under 'Milwaukee County Pretrial Services Information System Support' it states that the costs for this line item should be budgeted according to "Section 9.6(D) below", however 9.6(D) refers to financial/audit statements and not MCPSIS IT/support costs. Information on how and how much to budget for this line is not included within the RFP. Can the County provide clarification on this?	The vendor is not required to budget money to support the Milwaukee County Pretrial Services Information System (ePretrial).
Continuous Remote Alcohol Monitoring		For continuous remote alcohol monitoring, does Milwaukee County require that the device confirms human consumption vs environmental interference, or does the County only require the detection of alcohol?	The County only requires the detecting of alcohol. However, vendors may propose the use of technology that confirms human consumption only.
Continuous Remote Alcohol Monitoring		For CAM, will Milwaukee County require any demonstration of the technology for final candidates? If so, when will this take place?	Demonstrations of the device is not anticipated. However, if it is determined that is needed it would be the week of May 28th.
Continuous Remote Alcohol Monitoring		What do you anticipate the maximum daily census is for CAM?	The capacity of the program is determined by budget. We are currently unable to provide program cap. There is an average of 20 county pay individuals in the program per day.
Continuous Remote Alcohol Monitoring		Can you confirm that CAM technicians will not be required to enter information into ePretrial?	CAM technicians will not need to enter information into ePretrial; however they must effectively and swiftly communicate with the case managers regarding compliance/non-compliance, and schedules. There must be a written policy regarding the communication and sharing of the information between the CAM technician(s) and the case manager(s).
Continuous Remote Alcohol Monitoring	4.10 pg 16	Can the County clarify what is meant by the requirements that "consumption non-compliance" must be reported within 24 hours of occurrence? Does this require 24 notice from the time of alcohol consumption , or within 24 hours of the event being identified as a "confirmed consumption event" by the device manufacturer's technicians?	This implies notice being provided within 24 hours of the event being identified as a confirmed consumption event by the device manufacturer's technicians. The proposal should indicate how long it takes for the manufacturers to confirm an event.
CBT	9.11 pg 15	How many participants should the program expect to serve? What qualifications will be required for the clinicians who provide these services? Is there a limit on the number of participants in each group?	The program should be able to serve all of the eligible participants in the Early Interventions Central Liaison Unit-Deferred Prosecution (program capacity 90), Treatment Alternatives and Diversion (program capacity 90), and the Drug Treatment Court (program capacity 80). The individuals should be qualified with the appropriate certification to facilitate the programming proposed.
Contract Payment	7.1 pg 24	Will the County consider a payment structure whereby the vendor is paid 1/12th of the overall contract monthly with periodic reconciliation based on actual expenses?	Yes. Payment of 1/12 of the overall contract monthly with periodic reconciliation may be approved.
Court Reminders	4.3 pg 11	Would the county accept alternate proposals which incorporate mobile reminders for all court scheduled hearings and appointments? These mobile reminders allow for read receipts as well as a written record of all correspondence with the defendant.	The County is willing to consider mobile reminders. The rationale for mobile reminders should be clearly explained in the response along with how the communication is monitored/confirmed and outcomes.
Court Reminders	4.3 pg 11	In order to determine staffing levels required for completion of this service component, can the County provide the average number of court hearings per year per defendant for which the 3,164 Level 1 and level 2 supervision defendants will require court contacts?	In 2018, the median length of a misdemeanor case was 121 days. The average number of hearings per case per defendant is not known.
Drug Testing	9.8	Will the County consider sending all positives screens for GC/MS confirmation? If so, how many individual substances tested positive in 2018?	The County is willing to consider such proposals. Sending every screen is likely cost prohibited for the County.. The rationale for GC/MS confirmation should be explained along with the turn around time for the results. The cost difference should be clearly explained in the cost proposal.
Drug Testing	9.8	Is the County open to changing the substances currently being tested?	The County is willing to consider such proposals. The rationale for the change and the selected substances should be clearly explained in the technical proposal.
Drug Testing	9.8	Is the county open to eliminating direct observation drug testing for all pretrial defendants?	No, direct observation is required.

Drug Testing	9.8	Are there specific requirements for when/where drug testing is conducted on Saturdays?	Currently the drug testing on Saturday is between 9:00am and 11:15am. Saturday drug testing cannot take place at the Court House or Safety Building. The Saturday drug testing should be easily accessible to the population.
Drug Testing	4.9	Is there space in the Courthouse complex to conduct oral swabs on Saturday? If yes, where?	Yes, Saturday drug testing can take place on Level 1 of the Criminal Justice Facility.
Drug Testing	9.8	Are there specific adulterants required to be built in to the testing cup?	Built into the current cups are: temperature, OX/CC, pH, NIT, and GLUT. The cups must be CLIA approved.
Drug Testing	9.8	Would the county be willing to consider a 7-panel cup that includes Benzodiazepines instead of the current 6-panel cup?	Yes, as long as the current 6 substances are still included in the 7 panel. The cost difference should be outlined in the cost proposal.
Drug Testing	9.8	Does the County envision the vendor conducting approximately the same amount of drug tests in 2020-2022 as had been conducted in 2018?	Yes. The County does not anticipate an dramatic change in the number of drug tests conducted per year from 2018.
Drug Testing	9.8	Is the County open to considering the utilization of oral swabs for all pretrial defendants instead of urine testing?	The County is willing to consider such proposals. The rationale for the oral swabs, along with the detection window, should clearly be explained in the response.
Drug Testing	9.8	Is the county open to the selected vendor conducting only lab-based urine testing instead of rapid result cups?	The County is willing to consider such proposals. The rationale for the lab-based testing and the turnaround time for the results should clearly be explained in the response.
Formatting	9.0-9.13 pg 25-31	What sections exactly must fit within the 30 page limit mentioned on page 21?	The 30 page limit is per proposed program. If applicable, sections 9.8-9.13 are not included in the 30 page limit.
Formatting	9.0-9.13 pg 25-31	Must 9.8 through 9.13 also fit within this page limit?	The additional questions for 9.8-9.13 are not included in the 30 page narrative limit. However, please answer each specific questions according to the numbers.
Formatting	9.0-9.13 pg 25-31	May vendors include any portions as appendices?	Any staff resume(s), license(s), certification(s), agency board, TBE forms, agency tax information, and financial statements may be included as appendices.
Formatting	pg 25	The RFP states that the proposal narrative for each proposed program "is limited to 30 pages." Does the 30-page limit include the additional questions indicated for sections 9.8-9.12?	The 30 page limit is per proposed program. If applicable, sections 9.8-9.13 are not included in the 30 page limit.
Formatting	pg 25	The RFP states that the proposal narrative for each proposed must be "typed, double-spaced, 12 point Times New Roman Font." Can proposers apply the industry standard of 10 point for table and charts? Research citations? Bulleted lists?	Yes. The industry standard of 10 point font for tables and charts, research citations, and bulleted lists will be accepted.
GPS		For GPS, will Milwaukee County require any demonstration of the technology for final candidates? If so, when will this take place?	Demonstrations of the device is not anticipated. However, if it is determined that is needed it would be the week of May 28th.
GPS		In 2018 what was the average amount of GPS installs per day? What was the average amount of GPS installs per week?	There were 237 GPS admissions in 2018.
GPS		In 2018, how many total defendants were monitored on GPS?	In 2018 there were 329 individuals served by the GPS program.
GPS		Are installation fees currently charged for GPS? If so, what is the amount of these fees?	There are no installation fees.
GPS		What is the current price or cost per day per defendant for GPS?	\$9.87/GPS unit/Day
GPS		Do GPS staff administer the PSA, DMF, and UNCOPE for defendants once out of custody and ordered to the program?	Case Managers will administer the PSA, DMF, and UNCOPE for individuals referred to supervision from out of custody court. All other individuals will be assessed through the Universal Screening program.
Insurance	6.2 A & B pg 17	There is discrepancy between the insurance coverage requirements for vendors in the sample contract. Can the County clarify the requirements for liability insurance? Additionally, due to the cost of such a policy can the County clarify that a \$5,000,000 umbrella policy is a requirement of the contract?	The County has updated insurance requirements. The updated Pretrial insurance requirements are listed on page 4 of this document.
Misc.		Should bidders budget for the annual costs of LSI-R:SV and LSI-R assessments? If so, how many LSI-R:SV and LSI-R assessments should be budgeted for? In what program budget should these costs be budgeted?	Yes, bidders should include the annual costs of the LSI-R:SV and LSI-R assessments. The LSI-R:SV should be included in the Universal Screening and Release Planning budget. There were just under 15,000 LSI-R:SVs completed in 2018. The LSI-R assessments should be included in the Early Interventions Central Liaison Unit and Treatment Alternatives and Diversion Programs budget. There were just under 800 LSI-R's completed in 2018.
Misc.		Should bidders budget for other expected costs not outlined in this RFP such as NCIC access, Justice Exchange (APRIS) subscription, and/or translation/language services?	Yes, bidders should budget for NCIC access, Justice Exchange (APRIS), and translation/language services.
Misc.		What is the current pricing schedule for CAM?	Currently \$10.15/day. \$110 installation fee for non-public defender represented participants and \$50 installation fee for public defender represented participants.
Misc.		What is the current pricing schedule for 6-panels? 11-panels? Oral swabs?	\$11.76/6 panel; \$14.78/11 panel; \$14.35/oral swab

Misc.	7.1 pg 24	How much are the current contracts for each vendor?	JusticePoint Pretrial Services (Universal Screening/Release Planning, Pretrial/Drug Treatment Court Supervision, GPS, Repeat Intoxicated Driver Supervision, Cognitive Behavioral Programming, and Trauma Informed Care) - \$3,672,274 JusticePoint Central Liaison Unit - \$305,349 JusticePoint Treatment Alternatives and Diversion - \$433,851 Wisconsin Community Services (Drug Testing and Continuous Remote Alcohol Monitoring) - \$295,645
Misc.	9.7 pg 28-29	Who are the current vendors?	Universal Screening/Release Planning - JusticePoint; Pretrial and Drug Treatment Court Case Management - JusticePoint; Early Interventions Central Liaison Unit - JusticePoint; Treatment Alternatives and Diversion - JusticePoint; GPS Case Management - JusticePoint; Repeat Intoxicated Driver - JusticePoint; Cognitive Behavioral Programming - JusticePoint; Trauma Informed Care - JusticePoint; Drug Testing - Wisconsin Community Services; Continuous Remote Alcohol Monitoring - Wisconsin Community Services
Misc.	10.6 pg. 34	What sections of the narrative and/or other parts of the proposal comprise each of the scoring categories? Please provide clarity to proposers for the technical and cost: number of reviewers and how the readers/reviewers are selected? How reviewer scores are documents per category? Any scoring instructions for reviewers? Matrix that shows how the overall score is determined? Weight of importance given to the technical proposals vs. cost proposals? Any other evaluation matrixes, instructions etc?	Please see section 10.6 of the RFP for the breakdown of the scoring. It is anticipated that there will be 6 individuals representing the courts, administration, district attorney, and public defender reviewing the proposals. The reviewers are instructed to follow the scoring as outlined in section 10.6, keeping in mind the needs of the selected program(s). The cost proposal is worth 17 points and the technical proposal is worth 83 points.
Misc.		Which of the current Milwaukee County Pretrial programs, if any, charge participant fees? Of these programs, for what services are the fees charged?	Early Interventions Central Liaison Unit Diversion, Early Interventions Central Liaison Unit Deferred Prosecutions, Treatment Alternatives and Diversion, and Drug Treatment Court, have participant fees. All program fees are used to cover program participant incentives.
Misc.		Can Milwaukee County provide the most recent outcome data for every pretrial program listed in the RFP?	2017: Universal Screening - 83% of individuals who had a PSA were also interviewed Pretrial Supervision (Pretrial, Repeat Intoxicated Driver, and GPS populations) = 85% appearance rate; 92% safety rate 2018: Early Interventions Central Liaison Unit Diversions = 85.7% successful completion Early Interventions Central Liaison Unit Deferred Prosecutions = 68.1% successful completion Treatment Alternatives and Diversion = 65% successful completion Drug Treatment Court = 52.9% successful completion
Misc.		The current and longtime providers of Milwaukee County pretrial services have institutional knowledge and experience. How will the "fair and impartial consideration" be extended to proposers that may not have significant institutional knowledge and experience?	All proposals will be reviewed and scored based on the criteria outlined in the RFP.
Misc.		What are the current annual budgets for all Milwaukee County Pretrial Services?	2019: Universal Screening & Release Planning - \$1,330,343 Treatment Alternatives and Diversion - \$433,851 Repeat Intoxicated Driver Intervention Program - \$377,886 Pretrial & Drug Treatment Court Supervision - \$1,441,688 GPS Supervision - \$324,139 Early Interventions Central Liaison Unit - \$305,349 Cognitive Behavioral Programming - \$141,756 Trauma Informed Care - \$56,462 Drug Testing - \$177,886 Continuous Remote Alcohol Monitoring - \$117,759 Please keep in mind the budget for 2020 may be different than 2019 depending on the results of the RFP and the County Board budget process.
Software/ Hardware	6.9 Pg 22	Will the county no longer be providing internet access to the selected vendor(s)?	The County will continue to provide internet access to the selected vendor(s).
Submission/ Evaluation	10.1 pg 32	The RFP states that the Technical Proposal should include the Declaration of Commitment to Compliance with Milwaukee County's Minimum Wage Provision as item #7. Is there a specific Milwaukee County form that proposers should use for this?	No, there is no specific form.
Universal Screening	4.1 pg 9	How many universal screening are completed in a year?	There were 17,698 Universal Screens completed in 2018.

Pretrial Insurance Requirements (Section 6.2)

Every contractor and all parties furnishing services or product to County or any of its subsidiary companies must provide County with evidence of the following minimum insurance requirements. In no way do these minimum requirements limit the liability assumed elsewhere in the contract. All parties shall, at their sole expense, maintain the following insurance:

A. Commercial General Liability Insurance including contractual coverage: The limits of this insurance for bodily injury and property damage Combined shall be at least:

Each Occurrence Limit	\$1,000,000
General Aggregate Limit	\$2,000,000
Products – Completed Operations Limit	\$2,000,000
Personal and Advertising injury Limit	\$1,000,000

B. Business Automobile Liability Insurance:

Should the performance of this Agreement involve the use of automobiles, Contractor shall provide comprehensive automobile insurance covering the ownership, operation and maintenance of all owned, non-owned and hired motor vehicles. Contractor shall maintain limits of at least \$1,000,000 per accident for bodily injury and property damage combined.

C. Workers' Compensation Insurance:

Such insurance shall provide coverage in amounts not less than the statutory requirements in the state where the work is performed, even if such coverages are elective in that state.

D. Employers Liability Insurance:

Such insurance shall provide limits of not less than \$500,000 policy limit.

E. Professional Liability/Errors and Omissions:

This insurance should insure the professional services of the Contractor for the scope of services to be provided under this contract. Such insurance shall provide limits of not less than \$1,000,000 per occurrence and \$3,000,000 aggregate.

F. Medical Malpractice Insurance:

Such insurance shall provide limits of not less than \$1,000,000 per occurrence and \$3,000,000 aggregate.

G. Cyber Liability Insurance:

The limits of this insurance shall be at least per occurrence:

Security Liability	\$5,000,000
Privacy Liability	\$5,000,000
Regulatory Proceedings	\$5,000,000
Technology Errors and Omissions	\$5,000,000

H. Excess/Umbrella Liability Insurance

Such insurance shall provide additional limits of not less than \$3,000,000 per occurrence in excess of the limits in (A.), (B.), and (D.) above.

Additional Requirements:

I. Contractor shall require the same minimum insurance requirements, as listed above, of all its contractors, and subcontractors, and these contractors, and subcontractors shall also comply with the additional requirements listed below.

J. The insurance specified in (A.), (B.), (F.) and (H.) above shall: (a) name County including its directors, officers, employees and agents as additional insureds by endorsement to the policies, and, (b) provide that such insurance is primary coverage with respect to all insureds and additional insureds.

K. The above insurance coverages may be obtained through any combination of primary and excess or umbrella liability insurance. County may require higher limits or other types of insurance coverage(s) as necessary and appropriate under the applicable purchase order.

L. Except where prohibited by law, all insurance policies shall contain provisions that the insurance companies waive the rights of recovery or subrogation, by endorsement to the insurance policies, against County, its subsidiaries, its agents, servants, invitees, employees, co-lessees, co-venturers, affiliated companies, contractors, subcontractors, and their insurers.

M. Contractor shall provide certificates evidencing the coverages, limits and provisions specified above on or before the execution of the Agreement and thereafter upon the renewal of any of the policies. Contractor shall require all insurers to provide County with a thirty (30) day advanced written notice of any cancellation, nonrenewal or material change in any of the policies maintained in accordance with this Agreement. Coverage must be placed with carriers with an A. M. Best rating of A- or better.